## Impromptu Events for Holders of a Code 404 Concessional Licence

In general concessional vehicle owners must confine their vehicle's use to the following:

- 1. Any event entered into the 'run log' (such as JCCWA organised/advertised events) of a club approved by the DoT to administer the concessional licensing process;
- 2. Driving the vehicle to and from repairs and servicing; and
- 3. Test runs.

In normal circumstances, events should be advertised in a club's newsletter, magazine or website. **However**, use of a vehicle participating in an **impromptu event** involving one or more vehicles, may be acceptable, and must be recorded in a club's official 'Run Log'.

To enable the use of concessionally licensed vehicles on impromptu events, the JCCWA has set up a facility using our Wild Apricot website where an impromptu event registration can be made, recorded and confirmed back to you.

Please note that impromptu events may be for ONE DAY ONLY.

The process is outlined below.

## How to Register for an Impromptu Event

- 1. Log in to www.jaguarcarclubofwa.com.au with your member's login.
- 2. On the HOME page, click on EVENTS. You will find the Impromptu Event Run Log listed at the top of the events listing.
- 3. Click on REGISTER in the pink box.
- 4. On the first "Event registration" page, click on NEW REGISTRATION, in the blue box. Any previous registrations will be listed.
- 5. On the second "Event registration" page, accept the email address shown (or change it if you want to be advised at a different email address) and click NEXT in the pink box.

- 6. On the third "Event registration" page, enter your **Car Registration Number** and **Run Date** these are mandatory fields. Click NEXT in the pink box. (If you omit either of these items you will be unable to proceed.)
- 7. In the fourth "Event registration" page, click CONFIRM in the pink box (or go back and amend the details) to confirm the "Registration Information".
- 8. The final screen gives you a "Confirmation Receipt".
- 9. Continue in the website or log out.
- 10. Within a few minutes, you will receive a confirmation email. The Club does not "approve" Impromptu Events, but simply logs them. The confirmation email gives you certainty that the "event" has been recorded in the Club's Run Log. You do not have to carry any confirmation documentation with you during your Impromptu Event.

It should be noted however that this facility is a privilege for you to use your vehicle occasionally in addition to club runs, test runs etc. The JCCWA Concessional Registrations Officer receives a copy of all Impromptu Event confirmation emails and will monitor frequency. Do not abuse the privilege or you may have your access to it withdrawn.